

# Metcalfe County Elementary School

## 2020-2021 School Reopening Plan

<b>In Person Option</b>	Students who choose this option will be coming to school Monday - Thursday. Friday will be a remote Learning day for all MCES students.
<b>At Home Option</b>	<ul style="list-style-type: none"> <li>• MCES students will be working from home using Canvas.</li> <li>• MCES students will be provided with a device to access Canvas.</li> <li>• Students will need WiFi access. We are working with partners to provide WiFi access locations throughout the county. If you need WiFi access, please contact MCES.</li> <li>• Teachers will communicate instructions to students face-to-face through Canvas on a regular basis.</li> <li>• Some sessions will be live. All sessions will be recorded. Students and/or parents may request in-person meetings with teachers as needed.</li> <li>• Teachers may also request face-to-face conferences as needed.</li> </ul>
<b>Changing Options</b>	<ul style="list-style-type: none"> <li>• Students will have the option to go from In Person to At Home or At Home to In Person by setting up a meeting with school personnel.</li> <li>• Decisions will be made on a case-by-case basis.</li> </ul>
<b>Car Rider Procedures Doors Open at 7:10 am</b>	<ul style="list-style-type: none"> <li>• Students will have temperatures checked by a teacher on duty before they exit their vehicles.</li> <li>• Students with a temperature of 100.3 or less are considered safe to enter MCES.</li> </ul>

	<ul style="list-style-type: none"><li>• Students with a temperature of 100.4 or more will not be allowed to exit the vehicle to enter MCES. The parent or guardian at that point will keep his/her child with them and take them back home.</li><li>• As students enter the building, they must have a mask on as they are moving from their vehicle into the school. Students will go straight to their homeroom teacher's classroom.</li><li>• Students will be directed by their teacher to wash or sanitize their hands as they enter their classroom.</li><li>• Once in the classroom, the student will go to his/her designated assigned seat and at that point may take off his/her mask as long as the number of students in the classroom is 14 students or less.</li><li>• If the classroom has 15 or more students then everyone (students and teacher) will be required to have their mask on until students go to overflow classrooms after morning announcements.</li></ul>
<p><b>Bus Rider Procedures</b></p>	<ul style="list-style-type: none"><li>• Students will have their temperatures checked by a school district employee before they are allowed to board a school bus.</li><li>• Students are required to wear a mask as they enter the school bus and for the duration of the school bus ride.</li><li>• Students with a temperature of 100.3 or less are considered safe to board the school bus.</li><li>• Students with a temperature of 100.4 or more will not be allowed to board the school bus as long as a parent/guardian of the child is with them at the Bus Stop.</li></ul>

	<ul style="list-style-type: none"> <li>• If a student has to board the school bus with a fever of 100.4 or more, school bus personnel will relay this information to MCES bus unloading staff and the student will be escorted to either the nurse's office or the quarantine room upon arrival to school. School personnel will contact parent or guardian that their child has a fever and must be picked up from school.</li> <li>• As students unload, students are expected to go straight to their homeroom teacher's classroom. Students must continue to wear a mask as they exit the bus and enter their homeroom teacher's classroom.</li> <li>• Students will be directed by their teacher to wash or sanitize their hands as they enter their classroom.</li> <li>• Once in the classroom, the student will go to his/her designated assigned seat and at that point may take off his/her mask as long as the number of students in the classroom is 14 students or less.</li> <li>• If the classroom has 15 or more students then everyone (students and teacher) will be required to have their mask on until students go to overflow classrooms after morning announcements.</li> </ul>
<b>Breakfast</b>	Breakfast will be served to all students in their classrooms after morning announcements.
<b>Lunch</b>	Students could have lunch this school year in the cafeteria, primary gym, outside, or in their classroom. Lunch procedures will continue to be adjusted as needed based on CDC Guidelines.
<b>Recess</b>	Recess for students will be adjusted as needed based on CDC guidelines.

<p><b>Dismissal Procedures</b></p>	<ul style="list-style-type: none"> <li>• Preschool – 2<sup>nd</sup> Grade students will still be picked up in the front of the school. All parents and guardians will remain in their vehicles and MCES teachers and staff will load your child for dismissal. We will also load siblings in the same household from the front of the school.</li> <li>• 3<sup>rd</sup> Grade – 5<sup>th</sup> Grade students will still be picked up from the Primary Gym doors.</li> <li>• Preschool students early dismissal procedures (1:30 pm) have been changed. Preschool parents who will be picking up their child early will drive around to the bus lane and line up behind the busses. Officer Taylor will direct traffic and hold parents as busses are being loaded. Preschool parents will pick up their child at the Preschool side door. Officer Taylor and a preschool teacher or aide will assist in bringing your child to your car.</li> </ul>
<p><b>How will instruction look under new guidelines?</b></p>	<ul style="list-style-type: none"> <li>• We will lead instruction with the same curriculum under both models.</li> <li>• Student learning and content mastery are expected of ALL students.</li> <li>• Both models will involve the use of Canvas.</li> <li>• Your child will be getting instruction from his/her teacher each day using either the In Person Model or the At Home Model.</li> <li>• By using Canvas, you will be able to access your child’s teacher either live or by recording.</li> <li>• Instructors will teach the same content that they would teach during a traditional school day whether students are in the classroom, overflow room, or at home.</li> </ul>
<p><b>Social Distancing</b></p>	<ul style="list-style-type: none"> <li>• If you are up and moving in the classroom, you must be masked.</li> <li>• Once you are in your designated space, you can unmask if social</li> </ul>

	<p>distanced 6 feet apart. Both students and teacher will have a designated space to appropriately unmask from time to time.</p> <ul style="list-style-type: none"><li>• Based on the square footage in our classrooms, social distancing capacity is 14 students plus the teacher.</li><li>• If the number of students in the classroom is 14 or less, it is safe for the students to unmask. If the number of students in the classroom is 15 or more students, the students and the teacher will all be required to wear masks.</li></ul>
<p><b>Overflow Classroom (If needed)</b></p>	<ul style="list-style-type: none"><li>• If a classroom has 15 or more students, then MCES administration will look for other alternatives to provide an Overflow Classroom.</li><li>• All students must take their Chromebook to and from school each day.</li><li>• We will work on a rotation each week so the same students are not always in the Overflow Classroom.</li></ul>