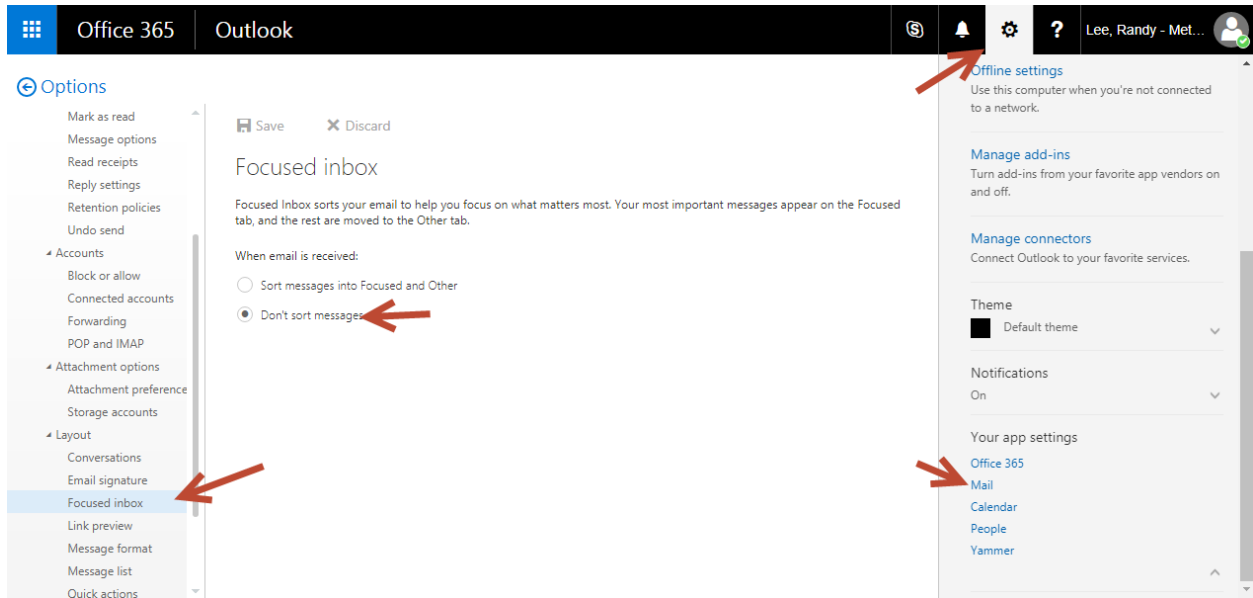


## Enabling the “Clutter” function in your Email

1. Click the Gear in the top right corner
2. Click Mail in the bottom right
3. Click Focused inbox on the left hand side
4. Click Don't sort messages



5. Click Clutter on the Left hand side
6. Click the check box that says Separate items identified as clutter.
7. Click Save

